



Metal Surfaces, Inc.

March 20, 2020

RE: Continued Operations to Support Critical Infrastructure

Dear MSI Customers and Suppliers,

On March 19, 2020, the Governor of California issued an order requiring all individuals living in California to stay in their place of residence except as needed to maintain continuity of operations of critical infrastructure sectors as outlined in <https://www.cisa.gov/identifying-critical-infrastructure-during-covid-19>. Metal Surfaces Inc. (MSI) has reviewed the order and determined that MSI falls within the definition of critical infrastructure sectors as outlined in the Governor's order, including but not limited to medical, defense, transportation and critical manufacturing sectors. MSI is continuing to follow the social distancing practices and mitigating measures defined by the CDC to protect the health and safety of our workforce.

As an essential partner to MSI's continued operations, we ask that you take this into consideration as you evaluate your on-going operations including reviewing the subject order and the essential critical infrastructure sectors outlined above. Of course, the health and safety of your employees and the public is paramount, so we ask that you also follow the CDC preventative and mitigating guidelines, so as to protect your employee population.

MSI continues to monitor the situation daily and we request you do the same. Should anything change that could have an impact on our business, please reach out to your MSI point of contact immediately. Thank you for your continued support and assistance during this time.

Sincerely,

Olaf Schubert  
Metal Surfaces, Inc.  
President